

California Department of Transportation (CT)
Office of Community Planning (CP)
District Quarterly Report (DQR) for Community Based Transportation Planning Grants
2010/2011 Fiscal Year

Report Prepared By (name/phone):	Eliot Hurwitz – 707-259-8782
District/Quarter:	04/4
District Grant Manager: (name/phone)	Sergio Ruiz (510) 622-5773
Grant Title:	Community-Based SR29 Gateway Corridor Improvement Plan
Grant Applicant:	Napa County Transportation and Planning Agency
Fiscal Year of Grant Funds:	11/12
Contract #:	04A3869
Contract Start Date:	February 1, 2012
Contract End Date:	February 28, 2014

Funding Information

	Grant Funds	Local Match (cash)	Local Match (in kind)	Total
Total Planned Cost	\$300,000	\$23,000	\$30,000	\$353,000
Amount Invoiced/ Paid (This quarter)	0		907.00	907.00
Amount Invoiced/Paid (Cumulatively incl. this quarter)	0		907.00	907.00
Funds Remaining	300,000	23,000	29,093	352,093

Scope of Work Information

Tasks/Milestones and Description (Completed or scheduled for completion this quarter)	Percent Complete	Planned Completion Date (Month/Year)	Actual Completion Date (Month/Year)
1.1 Meet with Caltrans	100	March 2012	March 2012
1.2 Prepare RFP	100	March 2012	April 2012

Tasks/Milestones and Description (Ongoing)	Percent Complete	Planned Completion Date (Month/Year)
1.1 Meet with Caltrans		March 2012
1.2 Prepare RFP		March 2012
1.3 Consultant, Stakeholder Kick-off		April 2012
2.1 Basic One-to-one Outreach		June 2012
2.2 Public Education/Outreach Program		June 2012
2.3 Identify Stakeholders, CAC Mtgs		May 2013
2.4.1 Public Charrettes		October 2012
2.4.2 Additional Public Review		April 2013
2.5 Corridor Steering Committee and Staff		July 2013

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Tasks/Milestones and Description (Ongoing)	Percent Complete	Planned Completion Date (Month/Year)
Working Group		
3.1 Develop Vision for Corridor		February 2013
3.2 Summarize Existing Plans/Studies		October 2012
3.3 Project Future Traffic and Travel Demand		February 2013
3.4 Identify Potential Programs/Projects		March 2013
3.5 Develop Corridor Improvement Plan		May 2013
4.1 Prepare Final Plans		June 2013
4.2 Present Final Plans		July 2013
5.1 Project Management/Monitoring/ Quarterly Reports		February 2014
5.2 Fiscal Management		February 2014

- 1. Overall project status /general comments this quarter (progress, problems encountered, tasks/milestones delayed more than one quarter, etc.)**

RFP Issued and consultant selected, contract will be signed in the coming quarter

- 2. Identify Community-Based Organizations involved in the project this quarter.**

- 3. Discussion/evaluation of public participation efforts this quarter.**

- 4. List of documents/materials forwarded to Caltrans this quarter (contracts, agreements, final reports, etc.)**