

Napa County Transportation and Planning Agency (NCTPA)

Board of Directors

MINUTES

Wednesday, November 18, 2009

ITEMS

1. Call to Order

Chair Jim Krider called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

Member Jack Gingles, Mayor City of Calistoga, led the salute to the flag.

3. Roll Call

Members Present:

Leon Garcia	City of American Canyon
Joan Bennett	City of American Canyon
Michael Dunsford	City of Calistoga
Jack Gingles	City of Calistoga
Jim Krider	City of Napa
Jill Techel	City of Napa
Del Britton	City of St. Helena
Eric Sklar	City of St. Helena
Lewis Chilton	Town of Yountville
Cynthia Saucerman	Town of Yountville

Non-Voting Member Present:

JoAnn Busenbark	Paratransit Coordinating Council
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Members Absent:

Bill Dodd	County of Napa
Mark Luce	County of Napa

4. Public Comment

Ron Bushman, Veolia Transportation Inc., read a letter from Veolia's legal counsel regarding MV Transportations petition of Writ of Mandamus.

***MSC - Motioned, Seconded, and Unanimously Carried**

5. Chairperson, Board Members' and Metropolitan Transportation Commission (MTC) Update

No Reports Given

6. Directors Update

Paul W. Price, Executive Director

Read a Letter to the Editor written by Supervisor Bill Dodd in response to the November 15, 2009 Napa Valley Register editorial concerning the role that the Napa County Transportation and Planning Agency should take in working with constituent communities on the important issues of transportation, land use, and climate change.

Reported that the Transit Efficiency Committee will be having its first meeting in December. Members include Chair Jim Krider, JoAnn Busenbark and Leon Garcia.

Reported staff will be bringing the revised Personnel Policies and Procedure to the Board in December for their approval.

Reported that the Single Audit Report will be completed in December and will be brought to the Board by January 2010.

7. Caltrans Update

Ahmad Rahami, Caltrans, provided an update on the status of various projects located throughout the county.

8. CONSENT ITEMS (8.1 – 8.8)

8.1 Legislative Report for October 2009

Provided for Board review is the monthly Legislative Report for October 2009.

8.2 Approval of Meeting Minutes of August 5, 2009

8.3 Request for Proposal (RFP) for a Market Segmentation Study and Marketing Plan Development

Board action approved the release of the RFP and authorizes the Executive Director to: (1) issue an RFP and (2) negotiate and enter into and sign a professional services agreement with a consultant to facilitate the development of a Market Segmentation Study and a Marketing Plan for an amount not to exceed \$65,000.

***MSC - Motioned, Seconded, and Unanimously Carried**

8.4 Repeal of Resolution 01-8 and Approval of Resolution No. 09-30 Related to Authorization for Executive Director or His Designee to make Application for Federal Transit Administration (FTA) Grants and to Sign Contracts with the FTA

Board action approved Resolution No. 09-30 authorizing the NCTPA Executive Director to execute and file Federal grant applications and grant agreements at award and authorizing NCTPA Legal Counsel to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.

8.5 Approval of Resolution No. 09-34 Approving the Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Program for FY 09/10 and Approving the Filing of TDA Article Claims for FY 03/04

Board action approved Resolution No. 09-34 approving the Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Program for FY 09/10 and approving the Filing of TDA Article Claims for FY 09/10.

8.6 Countywide Bicycle Plan Update

Board action approved the issuance of a Request for Proposal for major updates to countywide bike plan including plans for the Cities of Napa, American Canyon, and St. Helena.

8.7 Approval of Resolution 09-36 Approving Additional Accounts under the NCTPA Credit Card Policy

Board action approved Resolution No. 09-36 which will allow employees and eligible designated vanpool drivers to fuel Agricultural Worker Vanpool Program fleet vehicles

8.8 Approval of Resolution No. 09-37 Adopting a Retroactive Depreciation Expense Budget in FY 08/09

Board action approved Resolution No. 09-37 amending the FY 08/09 Budget to add a deprecation account.

9. INTERJURISDICTIONAL ISSUES FORUM

9.1 Napa Countywide Preliminary Draft Climate Protection Action Plan

Staff provided an update of the Napa Countywide Preliminary Draft Climate Protection Action Plan.

*MSC - Motioned, Seconded, and Unanimously Carried

9.2 Interjurisdictional Issues Discussion Forum and Information Exchange

Information Only / No Action Taken

Each member jurisdiction shared with the Board specific projects with interjurisdictional impacts in their local area.

Adjourned to Closed Session at 2:10 p.m.

10. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Significant exposure to litigation pursuant to Government Code 54956.9 (a): (1 case).

Adjourned to Open Session at 2:36 p.m.

Susan Q. McGuigan, NCTPA Legal Counsel, reported that in consultation with legal counsel, the Board granted approval for its legal counsel to defend the Writ of Mandate 2650318 MV Transportation vs. NCTPA and Veolia Transportation.

11. ADJOURNMENT

Approval of Next Regular Meeting Date of Wednesday December 16, 2009 and Adjournment

The next meeting will be held in the NCTPA Conference Room on Wednesday December 16, 2009.

The meeting was adjourned by Chair Krider at 2:37 p.m.